## Withholding Tax - W2 Forms

I did not receive a copy of my W-2 for state withholding from my employer. Can I get a copy of the W-2 from the state?

No. You cannot get an actual copy of the W-2 from the state. The state does not retain paper copies of taxpayer W-2s. However, there are several options for obtaining this information:

- You should contact your employer or previous employer to obtain a copy.
- If you have your final pay stub that includes the amount of taxes withheld for Colorado, you can use this information to electronically file your state income tax return or to fill out <a href="Form DR 0084">Form DR 0084</a> "Substitute Colorado W-2 Form" to send with your paper return.
- If you cannot obtain a copy from your employer you should contact the <u>IRS</u>. The IRS will have both federal and state W-2 information. The state does not always have all W-2 information.
- You may also contact the State of Colorado Department of Revenue by e-mail at our "Customer Service Site" located on the department's Web site and request state W-2 information that is available. Provide your mailing address so this information can be sent to you. You can use this state information to electronically file your state income tax return or to fill out form DR 0084 to send with your paper return. Note: This information will contain state of Colorado W-2 information only -- not federal.

For federal W-2 information you must contact the <u>IRS</u>.

Finally, retain copies of all your tax records for at least four years.